



One Burke

Village Infrastructure Meeting

April 20, 2020

Burke Community Center

Dufresne Group
481 Summer Street, Suite 8
Saint Johnsbury, Vermont 05819
Tel: (802) 748-8605

On April 15, 2020 at 4:00 pm, a meeting was held via Zoom video conference to discuss the Burke Visioning and Economic Development Study with Peter Fairweather. The following individuals attended:

<u>Individual</u>	<u>Representing</u>
Des Hertz	One Burke
Tammy Wagner	One Burke
Dan Flanagan	One Burke
Cathie Wheeler	One Burke
Tom Manges	One Burke
Jackie Manges	One Burke
Linda Lotti	One Burke
Alyssa May	One Burke
Todd Vendituoli	One Burke
Kevin Mack	One Burke
Laura Malieswski	Burke Chamber of Commerce
Lynnette Claudon	DEC
Peter Fairweather	Fairweather Consulting
Greg Gossens	gbA
Andrea Day	Dufresne Group

I have prepared the following summary of notes taken at the meeting. Please notify me if you have any corrections or additions to these minutes. Tasks to be completed as a result of this meeting are underlined.

- I. Updates:
 - a. Des was invited to be part of the visioning process with Kingdom Trails. Would like this group to share information with SE group.
 - i. Linda – Burke area community Forum – people may not understand the scope – comments about improving West Burke.
 - ii. Todd – Perhaps someone from the group needs to respond to the comments on social media.

1. Linda asked Laura to try and respond to the comments.
- b. Peter presented a power point (attached) with potential revised process to consider how to interact with the public in current COVID-19.
 - i. Economic / Market Analysis
 1. Data gathering & analysis underway now.
 2. Confer with stakeholders.
 3. Identify viable uses.
 - ii. Public Input on potentially viable uses via outreach – website, zoom town meetings, social media, etc.
 1. Suggestions/revisions of viable uses
 2. Visual preference survey on how those uses should look – example: photos of what they like and do not like about the looks
 3. Compile information
 - iii. Rendering of how West Burke potential uses could be incorporated, then get public input on renderings.
 - iv. Report and Implementation
 1. Final Feasibility and renderings – phasing and prioritization
 2. Identify key catalytic projects
 3. Engage funders and investors in supporting catalytic projects.
- c. Timeline
 - i. Todd
 1. Is 4-6 months a realistic projection?
 - ii. Peter F.
 1. Timeline depends on public outreach

2. Unlikely surprises with the market and architecture – possible to get this done in 6 months
3. Implementation plan will be the most important outcome

iii. Des

1. Due to state of community and demographic of West Burke, this may be a stressful time for residents that makes getting public participation difficult.
2. Catalytic projects will be very helpful to increase visibility.
3. Community Service Day with school may not happen this year. How can the task force still make something like this happen?
4. Tie in doing something in the community with holding a virtual meeting.

iv. Alyssa

1. Virtual meetings may make it easier for some people to attend.
2. Value of community service piece could be lost if we cannot figure out a way to continue it this year.
3. Public access – Is NVU cable channel still going?
4. Visual and easily achievable is important.

v. Peter

1. People are looking for distraction which may benefit the project.

vi. Des and Alyssa to reach out to the school to coordinate community service day.

vii. Des and Linda to provide a list to Peter and Greg of brainstormed small projects.

viii. Andrea

1. Send Post-it board from community dinner to Peter.

- ix. Linda
 - 1. Historic Preservation – When should the architectural analysis of feasible buildings to determine if they can be utilized occur?
- x. Peter/Greg
 - 1. Makes sense to reach out to Preservation Trust now to evaluate buildings and coordinate with the landowners.
- xi. Des
 - 1. Reviewed use of nostalgia board and post-it activity.
- xii. Linda
 - 1. Reviewed focus area for Visioning and Economic Development Study.
 - a. Group would like to look at area from the park down to Mike's. Peter and Gregg caution that that area may be too large, and it may be better to identify a condensed area for "Phase 1".
 - b. Tom M. isn't sure Depot St. and Railroad St. needs to be included in the study area.
- xiii. Todd – brought up potential increase in people coming up from larger population centers as a result of COVID-19.
- xiv. Lynette – asked about a recent fire in West Burke and impacts to community. The fire was outside the Village study area.
- xv. Des – Remember to include/consider smaller high visibility projects. Village trustees have plans for the park.
- xvi. Andrea – send minutes to Peter from the meeting where Village Trustee attended.
- xvii. Lynette – CDBG will have some money coming in to focus on readiness (Faith Ingulsrud has more info). In Lynette's community they used the funds to develop a small food shelf. Could the community of West Burke do something like that as a small visible project?

xviii. Alyssa – has a similar Food Pantry setup in Orleans County open 24/7 which makes it accessible to more people – the need may increase as time goes on – could Burke use multiple satellite locations?

1. A lot of food insecurity right now. Is there a building in West Burke that could be used for a food shelf?

II. Next meeting

a. Next committee meeting via Zoom video conference will be April 28, 2020, 4:00pm.

Potential Revised Process for West Burke Visioning

1. Economic/Market Analysis
2. Public Input on Potentially Viable Uses via website; Zoom town meetings; Public Access TV; some combination of all of these.
3. Rendering of How the Potential Uses can be incorporated into West Burke
4. Report & Implementation

Potential Revised Process for West Burke Visioning

1. Economic/Market Analysis
 - a. Data gathering and analysis
 - b. Virtually confer with key stakeholders
 - c. Identify potentially viable uses

Potential Revised Process for West Burke Visioning

2. Public Input on Potentially Viable Uses via website; Zoom town meetings; Public Access TV; some combination of all of these.
 - a. Suggestions/revisions of viable uses
 - b. Visual preference survey on how those uses should look in West Burke
 - c. A compilation/synthesis of community preferences
-

Examples

Retail

Use this label if you don't like any of the images. Write down how you'd like a retail store to look on the site you've chosen.



What we like about this:



What we like about this:



What we like about this:



What we like about this:



What we like about this:

Restaurants

Use this label if you don't like any of the images. Write down how you'd like the restaurant to look on the site you've chosen.



What we like about this:



What we like about this:



What we like about this:



What we like about this:



What we like about this:

Potential Revised Process for West Burke Visioning

3. Rendering of How the Potential Uses can be incorporated into West Burke

a. gBA produces renderings

b. Public input solicited on the renderings (via website; zoom; public access TV; posters?)

c. Final renderings produced, incorporating public input

Potential Revised Process for West Burke Visioning

4. Report & Implementation

a. Provide final feasibility and renderings

b. Identify key catalytic projects



c. Engage funders and investors in supporting catalytic projects.



Potential Revised Process for West Burke Visioning

Comments/Suggestions/Questions