



**One Burke**  
**Village Infrastructure Meeting**  
February 6, 2020  
Burke Community Center

Dufresne Group  
481 Summer Street, Suite 8  
Saint Johnsbury, Vermont 05819  
Tel: (802) 748-8605

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On February 5, 2020 at 5:30 pm, a meeting was held at the Burke Community Center to discuss the West Burke Water and Wastewater Feasibility project. The following individuals attended:

<u>Individual</u>	<u>Representing</u>
Des Hertz	One Burke
Kevin Mack	One Burke
Tammy Wagner	One Burke
Dan Flanagan	One Burke
Cathie Wheeler	One Burke
Tom Manges	One Burke
Jackie Manges	One Burke
Andrea Day	Dufresne Group

I have prepared the following summary of notes taken at the meeting. Please notify me if you have any corrections or additions to these minutes. Tasks to be completed as a result of this meeting are underlined.

- I. The minutes from the January 8, 2020 meeting were approved.
- II. Mike Harris came to discuss the Village Park
  - a. Clerk and Treasurer for the Village
  - b. Village manages the Park, Fire Department, Library
  - c. Mike is the unofficial caretaker of the park
  - d. The Village would like to put an open pavilion building in the park – requires removal of a pine tree – checked with Mike Cole and other McDowell family members
  - e. Coating basketball court and making other repairs this summer
  - f. Granite recognition stone planned for the future to recognize community members responsible for founding the Park

- g. Looking for feedback on new play equipment
- III. Visioning Update
- a. Peter Fairweather selected and approved by the Selectboard
  - b. Linda completing the USDA grant paperwork for \$10,000
  - c. Kickoff: week of President's Day
  - d. No news on press release – Andrea will follow up with Linda
- IV. Updated poster, tri-fold brochure, table tents
- a. Add Linda's contact info and have tri-fold brochure available at Town Meeting – Andrea to print out for Des for outreach the last week of February
  - b. Add Linda's contact info and bring table tents to community room, Town Clerk's Office, Mike's, and Café Lotti
  - c. Finalize the poster with Fairweather and leave a couple copies at the Town Clerk's and distribute to other locations, as well as at the Community Dinner on March 24<sup>th</sup>
- V. Community outreach
- a. Info booth on Village property – can be painted grey or brown
  - b. Develop talking points – check with Fairweather for anything to include for visioning
  - c. Pop-up “ask me about the One Burke Infrastructure Study”
    - i. Flyers, brochures, talking points, both visioning and water/wastewater
    - ii. If people have questions, get contact info (make a form to get contact info)

<b>Locations</b>	<b>Days</b>	<b>Times</b>	<b>Volunteer</b>
<b>Mike's</b>	TBD – coordinate w/ Tommy Blake	TBD	Tom Manges
<b>Post Office</b>			*
<b>Aldrich's</b>			*

<b>Recycling Center</b>	During Feb. break: W 3-6, Th 4-6, S 8-12		Des Hertz & Dan Flanagan
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\*Tammy to check with the others for volunteers

- VI. Amy Macrellis from Stone Environmental gave a presentation on on-site testing
  - a. Will go as deep as it can until it hits limiting layer
  - b. Look at Town/Village properties first
  - c. Timeframe for West Burke field work - Spring
  - d. Outline of first items to be completed is included below:

1. West Burke

<b>Performance Measure</b>	<b>Deliverable</b>	<b>Timeframe</b>
Task 1A - Review Existing Conditions and Future Goals	Report Text on Existing Conditions, GIS Maps, Permit/Design Flow Tables	January 2020 - April 2020
Task 1B - Soils and Site Investigations	Landowner Agreements, Two soils testing events; Soils Hand Auger and Test Pit Logs, Text Summary of Results, Conceptual Layouts	April 2020 - August 2020
Task 1C - Additional Hydrogeologic Investigations	Site Map with Preliminary Layouts Key Environmental Features, Hydrogeologic Calculations, Report Text with Summaries of Site Capacities, Permitting Considerations	April 2020 - October 2020

2. East Burke

<b>Performance Measure</b>	<b>Deliverable</b>	<b>Timeframe</b>
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- VII. East Burke project area
  - a. Extend out along 114 to the Burke Mountain leachfield
  - b. The Town owns around the baseball field
  - c. Mailing of surveys
    - i. Add to survey: interest in having site evaluated for wastewater capacity
- VIII. Areas where committee assistance will be needed
  - a. Landowner agreements to allow testing for on-site system suitability
  - b. Outreach for East Burke surveys
- IX. Other items for discussion
  - a. Rural Edge is adding 8 units to Pilgrim Manor
  - b. Burke Town School students are doing a presentation on water and wastewater in West Burke on February 20<sup>th</sup>
- X. Next meeting
  - a. Next committee meeting March 4, 2020, 5:30pm