



One Burke Village Infrastructure and Visioning and Economic Development Meeting

September 9, 2020

Online via Zoom

Dufresne Group
481 Summer Street, Suite 8
Saint Johnsbury, Vermont 05819
Tel: (802) 748-8605

On September 8, 2020 at 5:00 pm, a meeting was held via Zoom video conference to discuss the Burke Visioning and Economic Development Study and Water and Wastewater Study. The following individuals attended:

<u>Individual</u>	<u>Representing</u>
Dan Flanagan	One Burke
Cathie Wheeler	One Burke
Des Hertz	One Burke
Todd Vendituoli	One Burke
Tammy Wagner	One Burke
Linda Lotti	One Burke
Tom Manges	One Burke
Laura Malieswski	Burke Chamber of Commerce
Lynnette Claudon	VT DEC
Peter Fairweather	Fairweather Consulting
Greg Gossens	gbA
Andrea Day	Dufresne Group

Andrea Day has prepared the following summary of notes taken at the meeting. Please notify me if you have any corrections or additions to these minutes. Tasks to be completed as a result of this meeting are underlined.

- I. The minutes from August 18, 2020 meeting were approved.
- II. **Visioning/Economic Development Study – Fairweather Consulting**
 - a. Review of materials for “visioning stations” at September 19th event
 - i. Peter will bring 3’x4’ copies of posters with space for people to write directly on the posters. The use of post-it notes was discussed but there was concern with post-it notes getting lost.

- ii. Posters will show potential uses to get input from the community on their thoughts about that type of use for West Burke.
- iii. The first poster has a lot of words and there was concern that visitors would not read all the text. Peter indicated that the first poster is just a backup and he would be there to introduce the topic and direct people to put their thoughts on the posters with the potential uses.
- iv. gbA updated boards from the previous meeting to focus less on specific structures. The boards will be updated to allow room for people to write comments.
- v. Whether introductory remarks should be made was discussed. It was decided that the format wouldn't allow for an effective introduction.

III. Water/Wastewater Study

a. West Burke Wastewater Study

- i. Preliminary investigations show Mike Cole's property and the Town office property as potential sites. Those sites will undergo further investigation on September 14. After the meeting it was determined that the test pits need to be delayed until October because the NEPA clearance has not come through yet.
- ii. After field investigation is complete, preliminary sizing and cost estimates will be prepared.

b. East Burke

- i. No new survey responses since last meeting
- ii. Next steps –
 - Identify potential sites for wastewater system(s)

c. Outreach – Pig Roast

- i. Sat. Sept 19 from 4-7 pm, West Burke Park
- ii. Postcards being mailed out – plan to put in mail 10 days before event on 9/9

- iii. Posters and flyers prepared for East and West Burke for Infrastructure Study Updates. Andrea will update and print these and bring them to the event.
- iv. Trails and Transportation committee will attend but won't have a display.
- v. Kingdom Trails capacity study will have a station set up.
- vi. Libbey's Meat Market is bringing a smoker for the pig roast. Meal will be \$12 w/pulled pork, bun, coleslaw, cornbread, chocolate dessert in to-go containers.
 - Libbey's is responsible for their own table and pop-up tent
 - There was a lengthy discussion on whether vouchers should be provided to encourage visitors to go to the stations and to supplement the cost of the dinner. The Community Dinner has historically been free so the voucher idea was to try and supplement some of the cost. After the discussion, it was determined that vouchers would not be provided and food at a future event before the end of the year would be supplemented using the available funds.
 - Laura is going to check with Libbey's to see if they can make a smaller child's portion for a lower cost.
- vii. The Chamber will give out free smoothies.
 - Linda is going to order supplies and bring the blender.
 - East Burke school students are being asked to volunteer
 - 10 bags of ice are being donated by Aldrich's.
- viii. Coordination with Library
 - Power, water, wash water disposal has been coordinated with the library.
- ix. Chamber tables and chairs
 - 2 for Smoothie station

- 2 for OneBurke committee setups
 - Need someone to bring the tables to the park.
 - Peter will need some chairs for displays. Andrea will follow up with Mike Harris to see if some chairs (10 or so) can be used from the Town offices.
 - Easels will be brought by gbA for their displays.
- x. Pop-up tents needed in the event of rain, volunteers to bring tents so far:
- Des will bring one tent
 - Chamber member and chamber have one tent each for total of two tents.
 - Todd V. will bring one tent.
 - Laura asked Kingdom Trails to bring any extra tents they have.
- xi. Ideas for traffic control
- Close off some of the entrances/exits to the park. The Chamber has cones that they can use to close off some of the entrances to direct people. Laura will bring the cones.
 - The food will be set up at the end of the park closest to the library.
- xii. Housekeeping items
- Trash bags - Laura
 - Signs to wear mask/social distance – Laura
 - Des and Linda will bring coolers for the ice.
 - 2-sided signs to advertise the event (originally talked about getting 6) have been posted around town.
 - Announcements of event have been sent to the Cal-Rec and Barton Chronicle.

- Chamber will bring face masks available for those who forget.
- DG and gbA will bring a couple of containers of hand sanitizer.
- gbA will bring extra pens.
- Des will print and bring a sign-in sheet.
- One Burke volunteers?
 - a. Setup crew will start around 3pm
 - i. Todd, Laura, Linda, Des
 - b. Clean up crew
 - i. Todd, Jackie and Tom, Chris Manges, Dan

IV. Next meeting – Community Dinner September 19 at 4pm – 7pm

WEST BURKE, VERMONT HISTORICAL INVENTORY

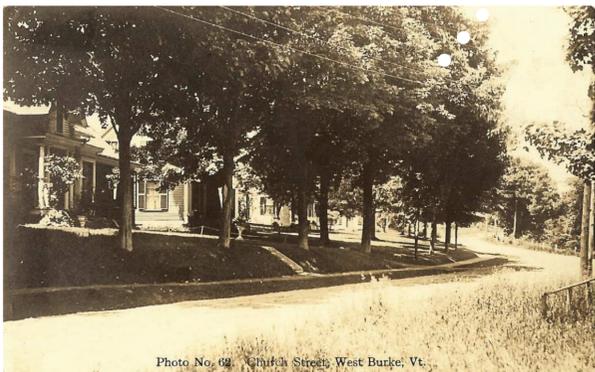
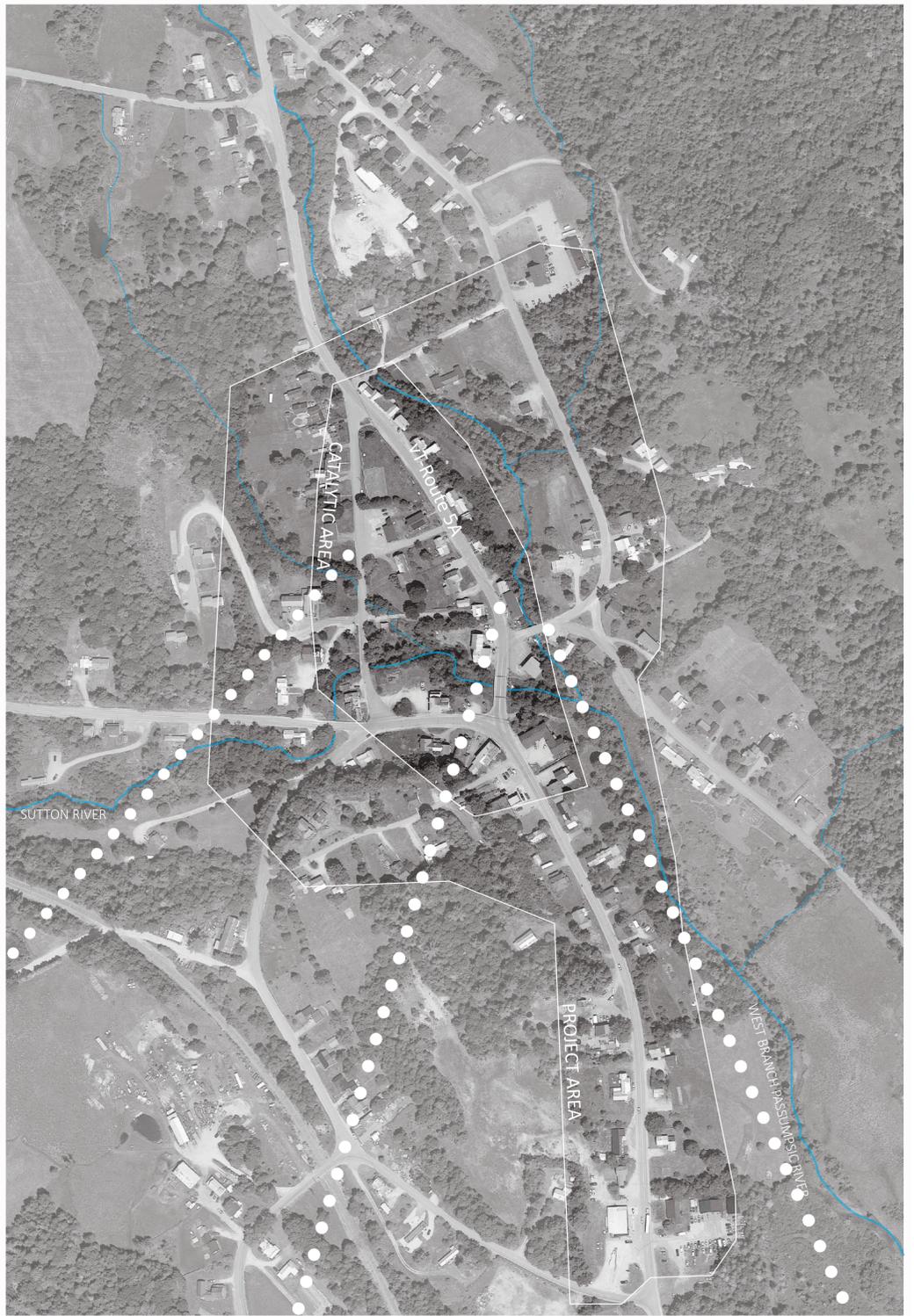
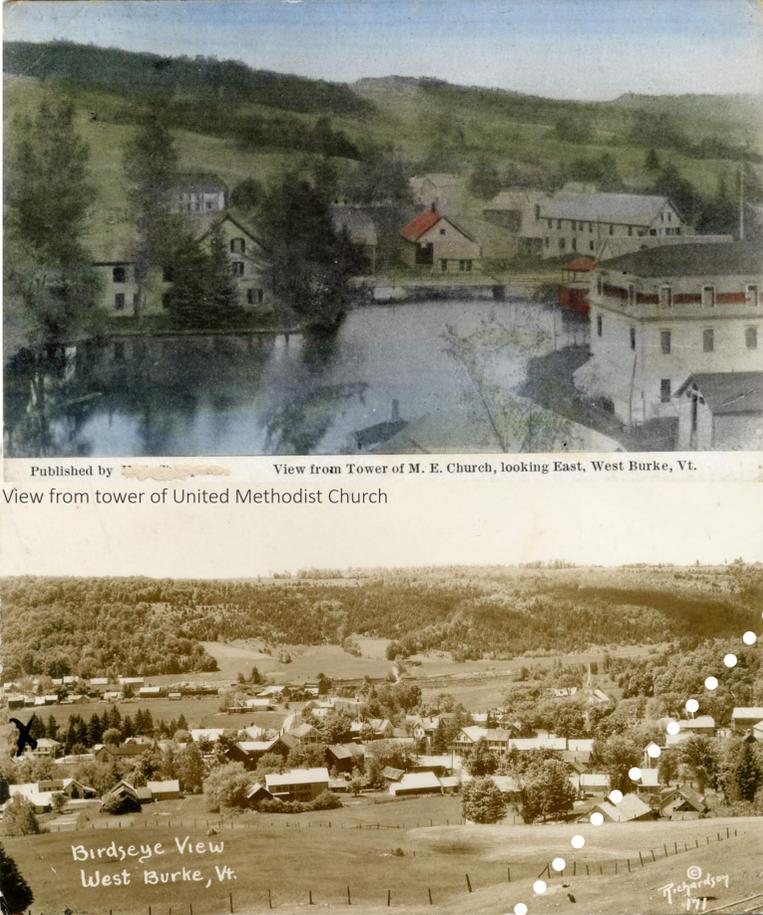
Much of the historic architecture remains in the downtown area of West Burke village. As these historic images reveal, West Burke was quite dense in the past.

The density of historic West Burke was integral in creating a strong sense of place.

Historically, there were concentrated commerce “nodes” that also served as community gathering spaces.

Historic West Burke streets had a very pleasant scale, one that invited walking and community interactions. Sidewalks were in place throughout the downtown, and most commercial and residential buildings had strong orientation to the sidewalks.

Many historic images and maps reveal a large mill pond and canal that anchored the center of town. Beyond its practical use for industry, the mill pond provided opportunities for recreation, and served as a significant landmark.



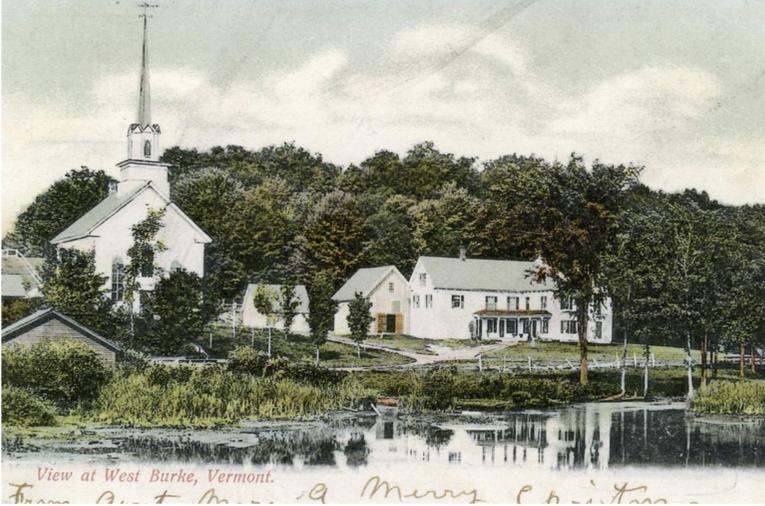
WEST BURKE, VERMONT

HISTORICAL NODES

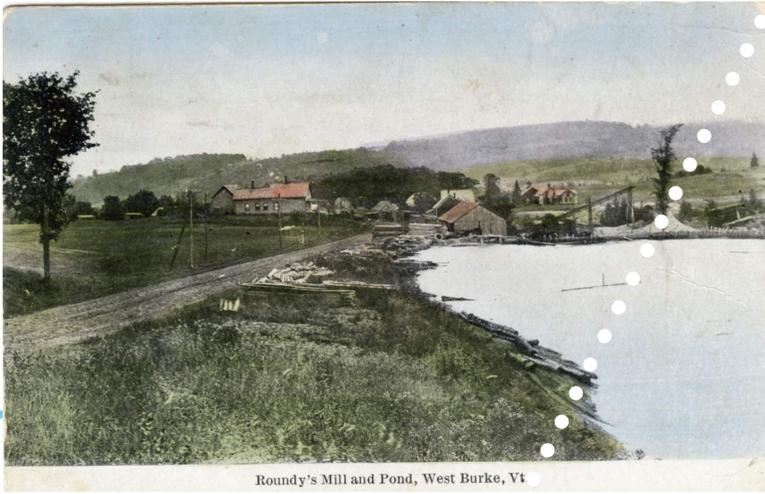
Public activity and engagement has tended to be clustered at the two major intersections in the Village; Route 5 and 5A and the intersection of Route 5A and Church Street.

The Presence of grist mills, stores and the post office historically anchored the the 5 / 5A intersection. The mill pond bordered this intersection node, and likely inspired the installation of a bandstand along its banks.

At 5A(Main Street) and Church Street, general and grain stores and a theater were adjacent to public green space. This public and commercial condition remains today with the addition of the library and post office neighboring the village green.



Historic mill pond and landmark architecture



Historic mill and pond



Intact historic architecture on North Main Street



Public architecture and historic density

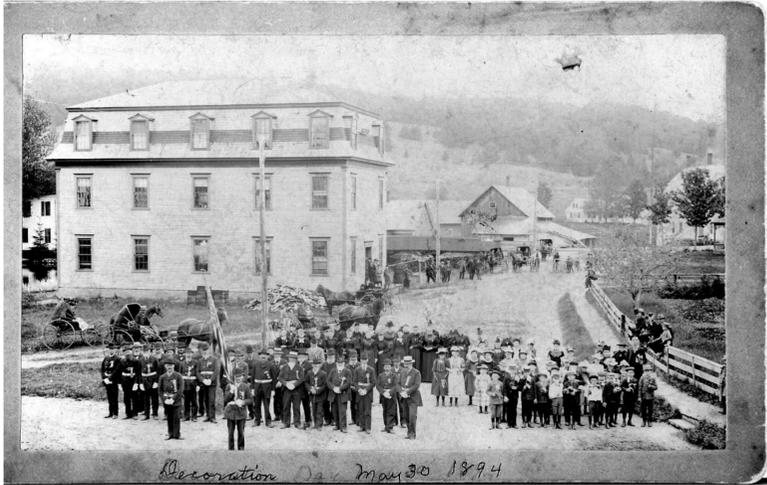
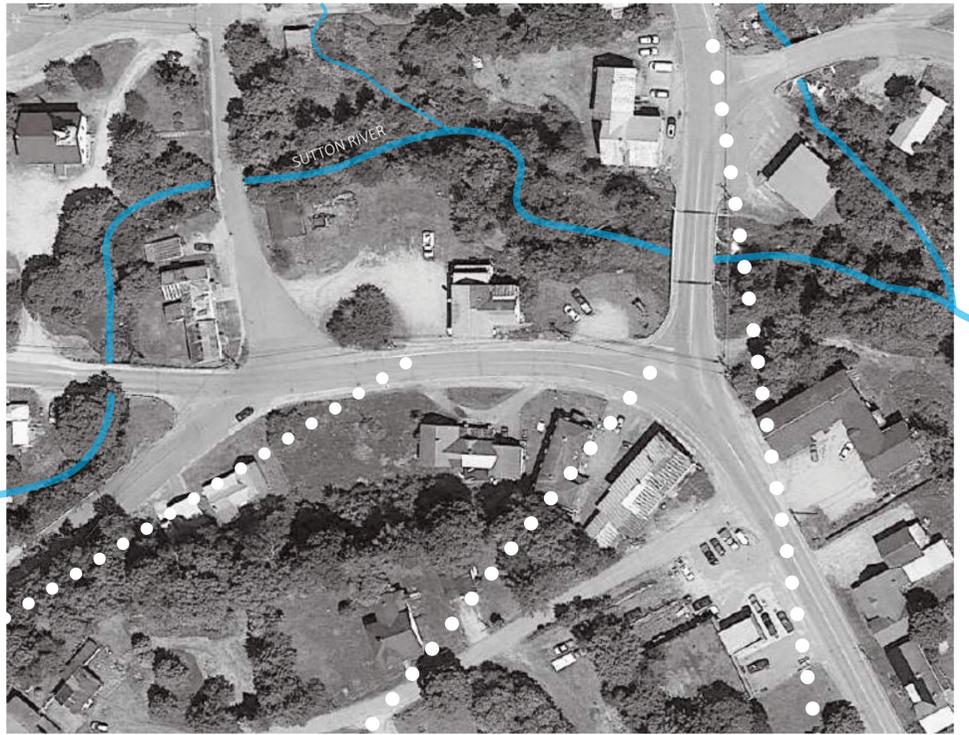


Main St. Business Section

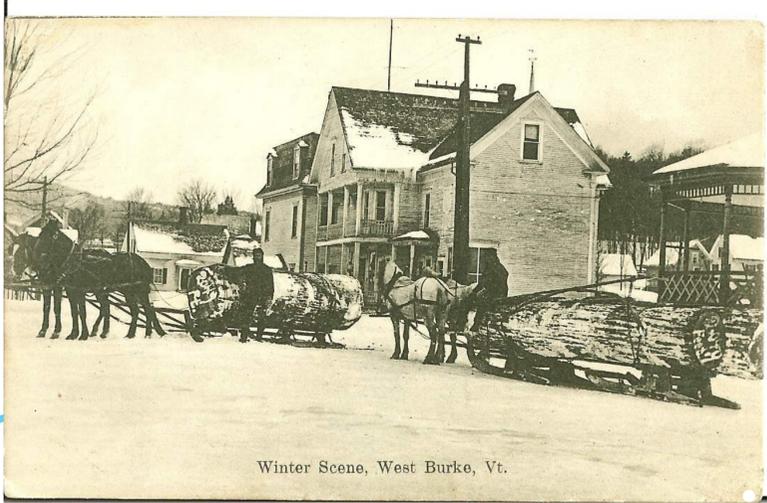
WEST BURKE, VERMONT HISTORICAL NODES

The intersection of VT-5 and Church Street historically served as another active node with stores, cafes and the Grand Army of the Republic building.

As the West Branch of the Passumpsic River flowed beneath what is now Burke Hollow Road Main Street broadened its boundaries. This was known as Post Office Square.



Decoration Day in front of the Grand Army Republic building



Saw mills, grist mills, and grain stores were once prominent in West Burke Village



Significance of porch architecture.



Year round village gateways



Post Office Square

WEST BURKE, VERMONT OPPORTUNITIES

Through analyzing historic use and development within the village of West Burke, we can begin to distill the elements that remain intact, and the opportunities for new public space and uses.

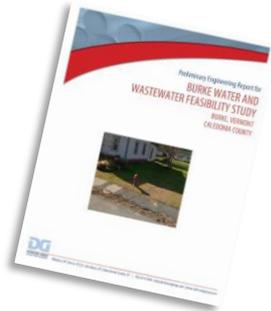
Specific opportunities for development include:

- 1.) Create community gateways
- 2.) Improve sidewalks and pedestrian amenities
- 3.) Street scape plantings (especially street trees)
- 4.) Improve visual aspects of the river, especially at the 5A bridge area
- 5.) Recognize where modest infill development could take place
- 6.) Opportunities to renovate underutilized buildings at the 5 and 5A area
- 7.) Improve the post office, library/UU church and park area to take on a more intense community centered aspect

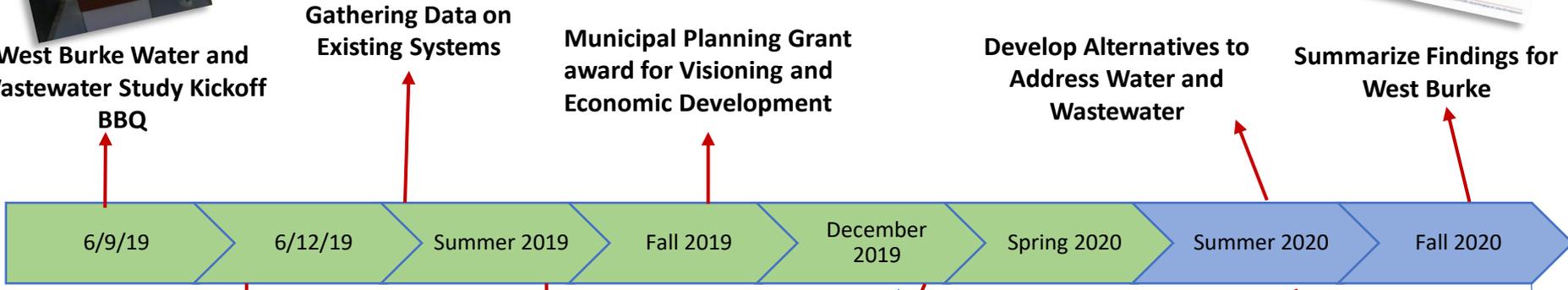


Stronger West Burke

Working to Strengthen the Foundation and Identity of West Burke



West Burke Water and Wastewater Study Kickoff BBQ



Water and Wastewater surveys mailed

Well Water Quality Testing

Identify the Water and Wastewater needs

Present Alternatives to the Public at a Public Meeting



VISIONING AND ECONOMIC DEVELOPMENT STUDY



Project Initiation and Coordination

Community and Stakeholder Engagement

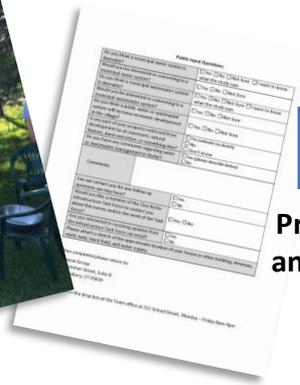
Plan Development and Refinement

Implementation Workshop and Follow-up

Inventory of Existing Conditions

Recommendations

Final Report and Plan



West Burke Water and Wastewater Feasibility Study

Work with us to understand the options, associated costs, and consider the cost/benefit of all options.

The Town has no commitment to move forward.

Enclosed is a timeline outlining the West Burke Water and Wastewater Feasibility Project.



For more information, please contact:

Tammy Wagner, One Burke Committee Chair
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Linda Lotti, One Burke
781-351-0102
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748-8605
aday@dufresnegroup.com

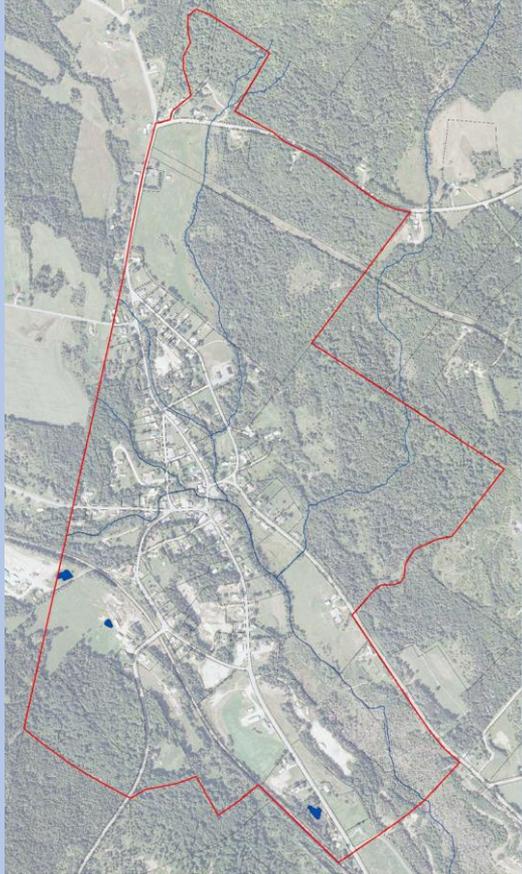
If you haven't already returned the survey that was sent in June, please do so!

Surveys are available at:
Mike's Gas
Aldrich's
Town Clerk's Office
West Burke Post Office

Completed surveys can be mailed to Dufresne Group at:

481 Summer Street, Suite 8
St. Johnsbury, VT 05819

West Burke Study Area



East Burke

Maintain the momentum



Gathering Data on Existing Systems

Identify the Wastewater needs

Develop Alternatives to Address Wastewater needs

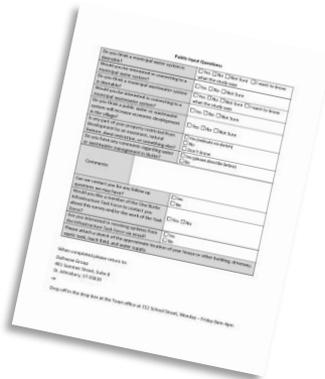
Summarize Findings for East Burke



Water and Wastewater surveys mailed

On-site Testing

Present Alternatives to the Public



East Burke Wastewater Feasibility Study

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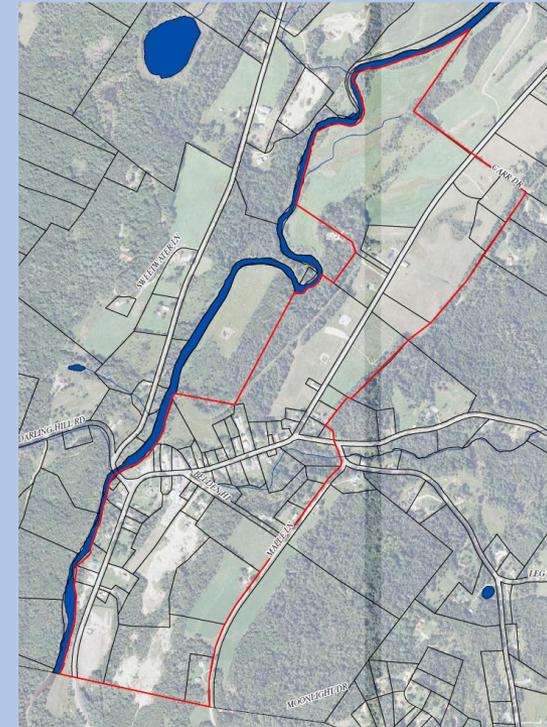
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Surveys are available at:
Café Lotti
East Burke Market

Completed surveys can be mailed to Dufresne Group at:

481 Summer Street, Suite 8
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East Burke Study Area





East Burke

Maintain the momentum



Summer 2021

Summarize Findings for East Burke



Spring 2021

Present Alternatives to the Public



Develop Alternatives to Address Water and Wastewater

Winter 2020



Identify the Water and Wastewater needs



Fall 2020

On-site Testing

Gathering Data on Existing Systems



Summer 2020

Surveys Mailed

Public Meeting Schedule	
1. Date and time of meeting	2. Location of meeting
3. Meeting agenda	4. Meeting materials
5. Meeting materials	6. Meeting materials
7. Meeting materials	8. Meeting materials
9. Meeting materials	10. Meeting materials
11. Meeting materials	12. Meeting materials
13. Meeting materials	14. Meeting materials
15. Meeting materials	16. Meeting materials
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93. Meeting materials	94. Meeting materials
95. Meeting materials	96. Meeting materials
97. Meeting materials	98. Meeting materials
99. Meeting materials	100. Meeting materials

Work with us to understand the options, associated costs, and consider the cost/benefit of all options. The Town has no commitment to move forward.

