



One Burke Village Infrastructure and Visioning and Economic Development Meeting

March 29, 2021

Online via Zoom

Dufresne Group
481 Summer Street, Suite 8
Saint Johnsbury, Vermont 05819
Tel: (802) 748-8605

On March 23, 2021 at 5:00 pm, a meeting was held via Zoom video conference to discuss the Burke Visioning and Economic Development Study and Water and Wastewater Study. The following individuals attended:

<u>Individual</u>	<u>Representing</u>
Dan Flanagan	One Burke
Cathie Wheeler	One Burke
Todd Vendituoli	One Burke
Linda Lotti	One Burke
Mike Harris	Town of Burke Administrator
Laura Malieswski	Burke Chamber of Commerce
Lynnette Claudon	VT DEC
Peter Fairweather	Fairweather Consulting
Greg Gossens	gbA
Andrea Day	Dufresne Group

Andrea Day has prepared the following summary of notes taken at the meeting. Please notify her if you have any corrections or additions to these minutes. Tasks to be completed as a result of this meeting are underlined.

- I. The minutes from the February 23, 2021 meeting were approved.
- II. **Visioning/Economic Development Study – Fairweather Consulting**
 - a. Updates on the Status of the Unitarian Church
 - i. Discussion of alternatives
 - ii. Bathroom renovations – upstairs limited by available space.
 - iii. Addition on building to provide functionality improvements with lift for ADA bathroom access.
 - iv. Mike to update Trustees, some resources from Village and Church to supplement grant funding.

- v. Mike would like to select preferred concept and pursue funding.
- vi. Cathie asked about including bathroom in addition for main floor.
- vii. Deadline for funding from VT Preservation trust?
- viii. Greg outlined funding options in report with recommendations.
- ix. In addition to creating ADA bathroom, need improvements to back entrance and electrical.
- x. Need to coordinate with Church to agree on needed improvements.
 1. Once desired improvements are determined, a cost analysis is needed.
- xi. If Village and Church came up with a list of projects could work with gbA to determine costs that could be used for funding applications.
- xii. Village meeting on the second Tuesday of April – Mike to discuss goals with the Trustees and try and have outline of goals by mid-April.
- xiii. Mike to coordinate with Church first then present to Village
- xiv. Todd asked how to select options?
- xv. Greg – what is the goal for the building use? Dream up ideas! Catalytic project for community. Library is less about books – more of a community living room.
- xvi. Potential of attic use discussed but unlikely due to headspace and need for egress.
- xvii. Next steps:
 - Verify Church is on board in April.
 - Present ideas to Selectboard and Trustees.
 - Think about goals for project.
 - Determine improvement goals.

- xviii. Expect to have more information for April committees meeting.
- xix. What will the next public presentation be?
- b. Peter will prepare a summary for the April Selectboard Meeting.
- c. Status of approaching property owners in West Burke.
 - i. Looked at Post Office building – owner difficult to contact.
 - ii. Old general store.
 - iii. Other buildings owned by Tom Williamson – willing to do improvements – attended funding meeting.
 - iv. Dan to reach out to Tom to discuss options.

III. **Water & Wastewater Study**

- a. Preparing for second round of well testing
 - i. About 15 total.
 - ii. State can't complete tests due to COVID.
 - iii. State has contract with lab to pay for testing.
 - iv. Need to coordinate testing.
 - 1. Volunteer to complete testing or property owners pick up kits and drop off – complete testing themselves.
 - 2. Check how comfortable people are with doing their own testing.
 - 3. Linda willing to provide Café as a location for bottle pick up/drop off.
 - v. Andrea to figure out timing with the lab and courier and reach out to property owners.
 - vi. Offer an option to owners to sample themselves or have someone sample for them.
 - vii. Dan and Linda willing to help with homeowners not comfortable doing testing themselves.

- b. FONSI update
 - i. Batch FONSI for both Villages
 - ii. Letter needs 30 day public notice.
 - iii. Mike – point of contact.
 - iv. DG – point of contact.
 - v. Public hearing also required – either Selectboard or special meeting – can do as part of Selectboard meeting – April 5th; expect to be on agenda at 5:30.
- c. Mike – money coming to Vermont and municipalities.
 - i. Expecting a substantial increase in infrastructure funding
 - ii. Looking at Town garage relocation
 - iii. Can the purchase of the property be combined with the Town garage?
 - iv. Lynette – first chunk available in 90 days then the rest in a year. Use up in 4 years.
 - v. Sources of funding – America Recovery Plan, no rules on requirements yet.
 - vi. Other funding – be ready to move forward.
 - vii. Will funding schedule align with report completion? Andrea to send latest schedule to Lynette & Linda.
 - viii. Expecting ARRA style – looking for shovel ready projects.
 - ix. Increase in demand for infrastructure tied to people moving from more urban to rural areas.
- d. Town working on purchasing a tract of land in East Burke adjacent to Victory as a Town Forest – fundraising – purchase price \$120,000 – has conservation easement – Lynette to provide contacts to see if funding for wellhead protection is possible.

IV. Next meeting scheduled for April 27th at 5pm.