



One Burke Village Infrastructure and Visioning and Economic Development Meeting

October 27, 2021

Online via Zoom and in-person at Burke Community Center

Dufresne Group
481 Summer Street, Suite 8
Saint Johnsbury, Vermont 05819
Tel: (802) 748-8605

On October 26, 2021 at 5:00 pm, a meeting was held at the Burke Community Center and via Zoom video conference to discuss the Burke Visioning and Economic Development Study and Water and Wastewater Study. The following individuals attended:

<u>Individual</u>	<u>Representing</u>
Todd Vendituoli	One Burke
Cathie Wheeler	One Burke
Dan Flanagan	One Burke
Kevin Mack	One Burke
James Newell	Burke Resident
Laura Malieswski	Burke Chamber of Commerce
Lynnette Claudon	State of Vermont
Amy Macrellis	Stone Environmental
Andrea Day	Dufresne Group

Andrea Day has prepared the following summary of notes taken at the meeting. Please notify her if you have any corrections or additions to these minutes. Tasks to be completed as a result of this meeting are underlined.

- I. The minutes from the September 21, 2021 meeting were approved.
- II. **Water & Wastewater Study**
 - a. On-site Investigations update.
 - i. West Burke Test Pits
 - 1. Amy from Stone Environmental gave an update on the results of the test pits completed at the Town offices and Mike Cole’s gravel pit.
 - a. Cole Property –
 - i. 6 test pits completed

- ii. Gravelly material, under gravel coarse to fine sand, some wetness at south end of site, some evidence of past use as gravel pit (one test pit showed an old burn pile, a second appeared to have been a stone dump area). No limiting features found. Deepest pit excavated to 15 feet.
- iii. Useable space potentially limited by wells in the area.

b. Town offices site –

- i. 2 test pits completed
- ii. Similar conditions to gravel pit with gravelly material and sand. No limiting features found.
- iii. Useable space potentially limited by a nearby surface water and wells in the area.

c. Next steps –

- i. Determine locations of limiting features and setback requirements
- ii. Determine site capacity

2. Town Garage site

- a. Funding in place, moving forward to investigate potential Town garage site (Gingue property) at south end of Town for wastewater disposal.
- b. No archaeological concerns identified
- c. Town volunteered to provide excavation using the backhoe.
 - i. Andrea to verify depth backhoe can excavate

- d. Andrea and Amy will work with Town to try and get test pits done this fall, weather allowing.
 - 3. Andrea will send Amy the groundwater feasibility report to compare potential well sites to the wastewater disposal site locations.
 - ii. East Burke FONSI
 - 1. Waiting on environmental clearances
 - 2. Only site on 114 expected to be investigated with test pits.

III. **Visioning/Economic Development Study – Fairweather Consulting**

- a. Outreach options
 - i. Additional copies of the printed report were provided to the Town for distribution.
 - ii. An outreach poster using the executive summary figures provided by Peter Fairweather was developed and provided to the Town to be posted. Todd V. took copies to post them at the ski swap and library/church in West Burke.
 - iii. Andrea will provide copies of the posters to Laura to post on the Burke Chamber Facebook page.

IV. **Other**

- a. One Burke Update
 - i. Still working on the non-profit status.
 - ii. Des Hertz is stepping down as president, Linda Lotti will become president.
 - iii. Todd Vendituoli and Sue Pierce will be joining the board.
 - iv. Still considering development of a One Burke website.
 - v. Kingdom Trails is working on landowner negotiations to try and make a trail connection to West Burke. There has been recent success in expanding the trail network to East Haven.

b. ARPA Update

- i. \$8 million is available for Village WW this fiscal year.
- ii. Awards will be made from the existing priority list but the list may be opened up in December to add more projects. There are only two Village WW projects on the current list.
- iii. An intake form will need to be filled out by Villages to express interest. Burke should fill out a form for each project separately. The intake forms are due December 1 for ranking on this year's list. After that, a new funding cycle will open up with applications due the end of February. There may be some funds that roll over from this year to next.
- iv. The same priority list is used for CWSRF, ARPA and the PC grant but the readiness criteria is different.
- v. ARPA funds can be used for land acquisition. For a site with multiple uses, the contribution could be expected to be proportional to the area of the site used for wastewater (i.e. if 5 acres of a 10 acre site that will have multiple uses is needed for wastewater then 50% of the cost of the site would be eligible). The DWSRF procedure for land purchase and appraisals would need to be followed.
- vi. ARPA funding is through the business office.
- vii. Todd asked if there is any tax incentive for a private landowner to sell property at below market value. Lynnette indicated that an accountant would likely need to be consulted to answer that question.
- viii. Depending on how test pits go at the parcel being looked at for a Town garage, the Town may be able to get on the list by the December 1 deadline.

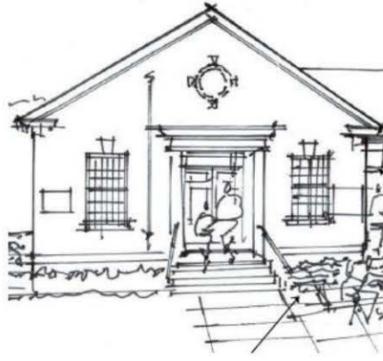
V. **Next meetings**

- a. November 16, 2021, at 5pm
- b. December 14, 2021, at 5pm

A Vision & Economic Development Strategy for West Burke

ABOUT THE ECONOMIC DEVELOPMENT STRATEGY

The West Burke Visioning and Economic Development Strategy establishes a vision for West Burke's future by identifying potential uses to be incorporated in a revitalized Village, and laying out steps to make that vision a reality. This work is an outgrowth of the efforts of One Burke & the Town of Burke to bring more vitality and investment to the Village.



THE POSSIBILITIES

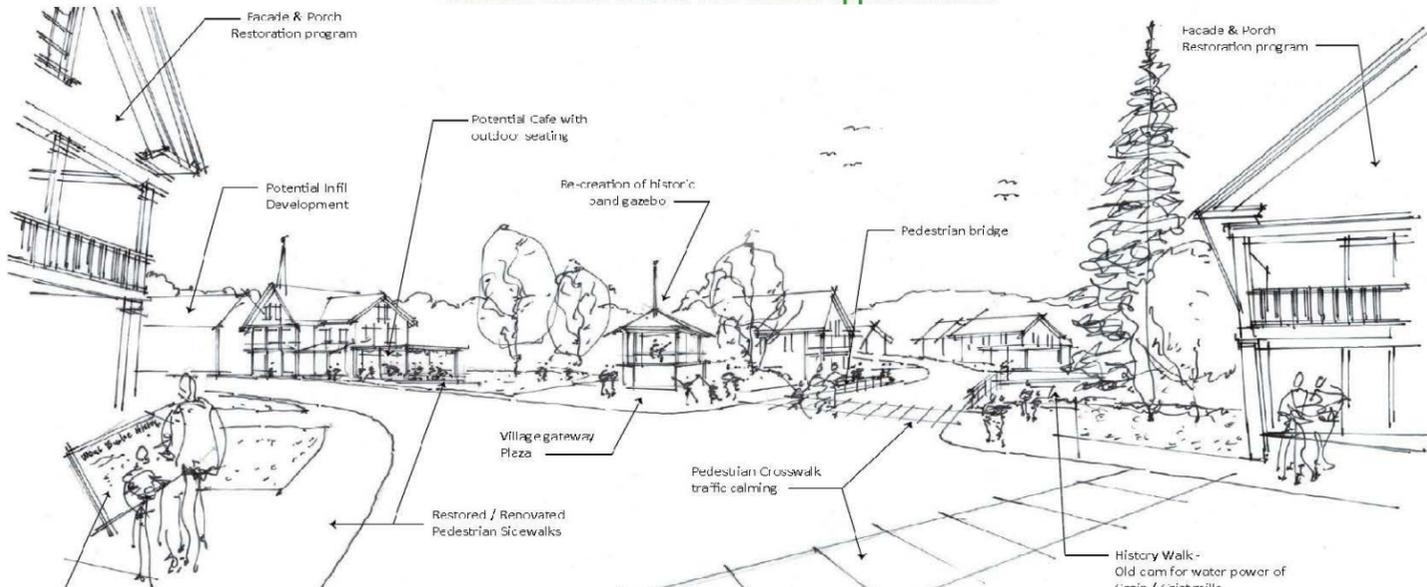
Market research for the Strategy identified opportunities for West Burke, including

- Outdoor Recreation & Food-related Businesses
- Housing
- Tourism-related Demand
- Small Scale Manufacturing
- Cultural Activities

THE VISION

West Burke will be a mixed-use pedestrian-friendly village center providing goods and services to area residents as well as visitors in such sectors as hospitality & dining, services, outdoor recreation and housing to meet the needs of all residents.

The Village's physical development pattern will revive, reinforce and build upon West Burke's historic character while providing connections to historic features and recreation opportunities.

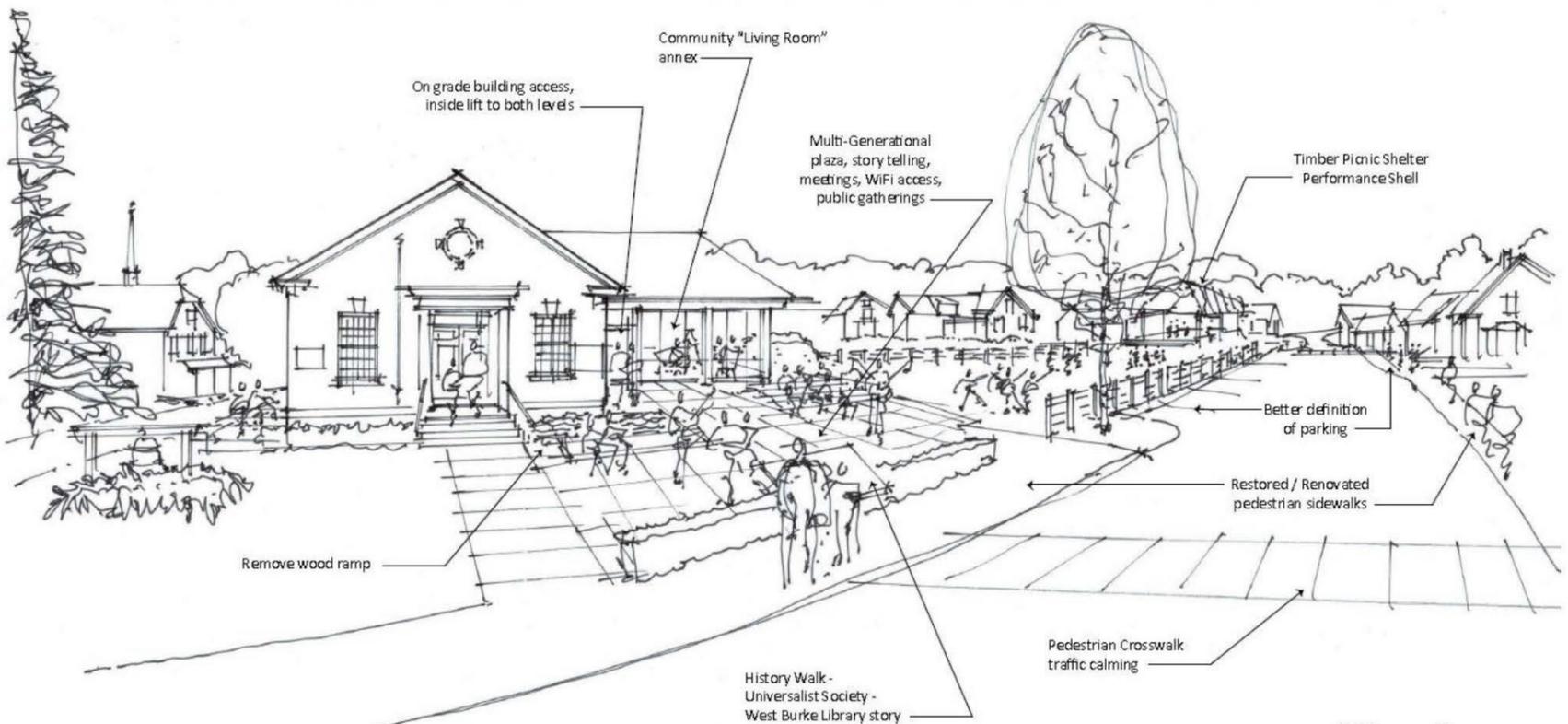


THE PLAN

Take on "catalytic" projects to build momentum for more investment in the Village:

- Renovation of Library as Center for Community Activities
 - Creation of a "West Burke History Trail"
- Restore historic streetscape (e.g., street trees & sidewalks)

Work with property owners/investors in the core of the Village to secure technical & financial support for improvements



WANT TO SEE THE FULL REPORT? You can see it at the Town Offices, Mike's Gas in West Burke, Café Lotti in East Burke, the Post Offices in each Village or online at <https://bit.ly/3u6G81I>

Want to get involved?

Join us at the Task Force Meetings

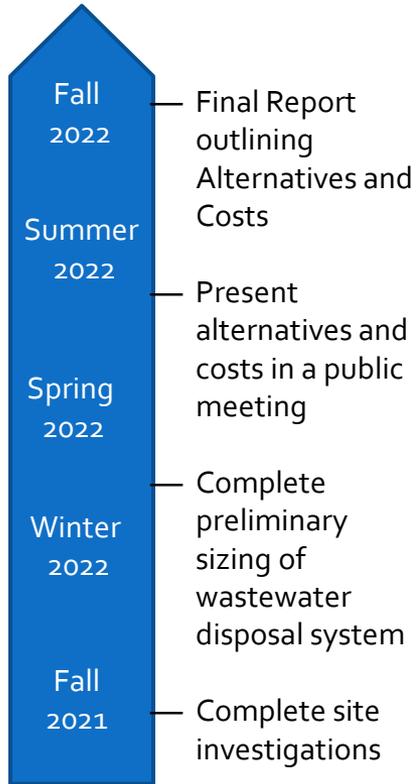
3rd Tuesday of each month at 5pm

Burke Community Room at the Town Offices or Online via Zoom

Contact aday@dufresnegroup.com for more information

Infrastructure Task Force

Water and Wastewater Study Update



What the is purpose of this project?

- West Burke has several properties that do not have enough room for a safe water and/or wastewater system. Replacement of existing systems or construction of new systems may not be possible or may be very costly.
- East Burke has a community water system but growth may be limited by the lack of a community wastewater system.
- The goal of this project is to better identify the water and wastewater needs of each village and develop solutions.

Why is this project important?

- Identify needs and limitations in each village
- Support revitalization of West Burke
- Community water and wastewater systems provide:
 - Additional options for re-use of existing buildings, particularly food and beverage use
 - Ability to expand existing structures to add an apartment or bedroom
 - Protection of water quality through regular operation and maintenance



Task Force Meetings
3rd Tuesday of each month 5pm
Online and at the Burke Community Room
Contact aday@dufresnegroup.com
748-8605 for more information