

One Burke

Village Infrastructure Committee

Online via Zoom

On November 21, 2023, at 5:00pm, a meeting was held via Zoom video conference to discuss the Burke Water and Wastewater Study. The following individuals attended:

<u>Individual</u>	<u>Representing</u>
Mike Harris	Town of Burke, One Burke
Todd Vendituoli	One Burke
Cathie Wheeler	One Burke
Dan Flanagan	One Burke
Kevin Mack	One Burke
Coralie Curran	Burke property owner
Kevin Blais	Burke property owner
Andrea Day	Dufresne Group

Andrea Day has prepared the following summary of notes taken at the meeting. Please notify her if you have any corrections or additions to these minutes. Tasks to be completed as a result of this meeting are underlined.

- I. The minutes from September 27, 2023 were approved.
- II. **Water & Wastewater Study**
 - a. East Burke update
 - i. Waiting on comments from the State.
 - ii. Funding not currently lined up for construction in East Burke. Additional analysis needed to determine impacts on nearby wells from development of a new wastewater disposal system.
 - b. West Burke
 - i. Preliminary analysis estimates 6 wells impacted which would not trigger a public water supply requirement. More detail once hydrogeologist completes analysis which will occur after the state responds on the contract.
 - ii. Land Acquisition status?

- Mike Cole gave a verbal ok of entering into a buy/sell with the Town. Mike Harris will contact the Town Attorney to finalize the purchase agreement.
- Purchase agreement needed by the end of the year.

iii. Voluntary connection survey results

- 70 surveys sent out
- 6 returned with incorrect addresses, waiting on Town for updated addresses
- 8 Yes
- 10 No
- 2 Not sure
- Need to start having one on one conversations with property owners, starting with focus around the potential wastewater treatment and disposal site and Village green.
- Users would only be paying the O&M costs as the goal is to use the ARPA funds for construction.
- Mike Harris requested estimates of the O&M costs for discussion purposes with the property owners.
- 26 residential connections are estimated to be the threshold for staying under 6,500 gallons per day. If non-residential users are interested in connection, those flows will need to be estimated based on the type of use.

iv. CWSRF Loan and ARPA Funds

- Working with State on contract. ARPA and CWSRF work to be under one contract.
- ARPA Grant agreement has been executed by Town.
- Once approved will send agreement to Town for execution. Expecting approval in the next week. Invoicing has been held since January pending state issuing of funding and approval of agreement.

c. Discussion

- i. Kevin Blais is concerned about needing to connect to the water system and having to pay for it. Kevin would like a copy of the map showing the preliminary well impacts. Andrea stressed to him that the map is still very preliminary, and an actual analysis will be completed by a hydrogeologist once the State gives the final okay for the Town to sign the ARPA and CWSRF Engineering Services Agreement. Mike Harris suggested that Kevin put his comments and requests in writing.

III. Other items

- One Burke
 - Board updates?
 - None

IV. Next meeting –

- a. December 19, 2023