

One Burke

Village Infrastructure Committee

Online via Zoom

Meeting Minutes from April 18, 2023

Meeting started 5:00 PM

In attendance:

Mike Harris
Jerry Booth
Todd Vendituoli
Dan Flanagan
Kevin Blais
Cathie Wheeler
Tom Manges
Linda Lotti
Andrea Day
Peter Fairweather

The March 21, 2023 minutes were approved as presented.

The group agreed Mike will continue to coordinate monthly meetings for now through to the vote in July.

East Burke

- Appraisal received and under review by State

West Burke

- RD funding application was submitted April 14, 2023
- Bond vote expected in July to meet RD funding requirements, no date determined yet. Mike will coordinate with the Town to determine a date and advise the group. A bond hearing will be required in advance of the vote.
- Andrea will check on whether a percent passing of the vote is required as has been the case for some other municipalities.
- Public Outreach Meetings
 - Tentative community meeting dates – Mike will confirm availability of the Community Center for these dates
 - May 9, Burke Community Center, West Burke 6:00 PM
 - May 18 Café Lotti, East Burke 6:00 PM
 - June 8 Burke Community Center, West Burke 6:00 PM

- Post card mailing reminder to go out the week of May 1 to residents of Burke and property owners of the meeting dates and places
 - Andrea will schedule a meeting with the group on May 2 to prepare for presentation at the community meetings
 - Refreshments to be provided – coordinate with One Burke and Café Lotti
- Advertising
 - Mike will approach the Caledonian Record about an article
 - Linda has a contact at Seven Days for the same
 - Front Porch Forum
 - School bulletin send home
 - Reach out in person to prospective users in the Village of West Burke
 - Have Laura at the Chamber post announcement
 - Mike can contact News 7 from the college
 - Burke Community Forum
 - One Burke facebook page
 - An email will go out to the email list group developed for this project asking to spread the word about the meetings
 - Todd will edit the video developed recently for the NBRC funding requirement and post clips from the video on social media. Andrea will provide the video to Todd for editing.
- Attendees
 - Andrea will contact Amy from Stone and Jeff Hoffer about availability to attend
 - Peter Fairweather will check on his availability
 - Would be nice to have someone from the selectboard attend and Christine Emmons due to her history with the project
 - Try and get Eric Law from USDA to attend bond hearing
- Presentation
 - Shoot for 2-hour timeframe
 - Format will include public presentation then open discussion
 - Handouts with information for people to take home and review will be provided
 - Presentation edits
 - Add pictures from the Community Visit
 - Add an overall project timeline with the funding deadlines and bond vote date
 - A summary of the funding to date including the dollar amount that 45% RD grant would equate to and the balance that would need to be paid back after the grant funding
 - Highlight funding opportunity of a lifetime

- Emphasize the importance of quality water and wastewater to a healthy village and quality of life
- Note opportunity to expand service area after actual flows recorded

Meeting adjourned 6:35 PM

Next meeting May 16, 2023, 5:00 PM

Submitted by Daniel Flanagan